



**WEDO CONSTRUCTIONS
HOME RENOVATION SPECIALISTS**



Evaluation assessment 2015

ID CODE _____



GENERAL SUMMARY

This procedure includes general guidelines for Building and Constructions. General descriptions of applying working application in relation to preparing and applying building and construction of required work request applications. A brief detail of WeDo Building and Construction process and commitments to the working practice of current industry building standards and working standards within industry.

CONTRACTORS RESPONSIBILITIES

1.1 General

It is our responsibility under the general conditions of the contract, to be responsible for all aspects of ensuring and establishing/demonstrating that the quality of the work being performed is in strict accordance with this specification and all other relevant documents.

1.2 Protection

It is our responsibility to ensure that all equipment structures and any other items and areas not being built are protected from damage caused by the application of building construction. Special precaution shall be taken when applying the cutting, applying, excavation of earth areas, lifting or positioning of all material. Further when using machinery pre cautions will be taken when placing machinery or moving. All ground surfaces will be assessed and at no time damaged

2. Products

2.1 Materials

All required material will be purchased as required to suit industry standard and the client's request. Please refer to specification list. All materials and installations incorporated into the work shall be new, unless otherwise specified, and shall be of good quality.

2.2 Equipment

Machinery used will be up to a standard that suits industry and WeDo Standard operating procedures. At no time will faulty machinery be used, nor will machinery that does not suit the application of building be used. All machinery will be tagged and id to suit the current dated audit

3. Execution

3.1 Examination

Examine all surface areas or walls, roofs, structures before application of all building / construction applications

Do not begin Building/ Construction until all areas are safe and suitable to apply working applications

4. Safety

Contractors are to wear safety gear while onsite and ensure that work area is clean, tidy, well ventilated and well lit. Spill kits, first aid kits, and numbers of emergency contacts for different areas, must be onsite at all times. Contractors must implement the use of a work platform, physical barrier or physical restraint for all work above 1.8 meters.



5. Description of Services

Please refer to Work request card and job card to assist with finalizing the Description of Services

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6. QUALITY CONTROL (QA policy code 1002003) will apply when applicable

Contractor is responsible for the quality control activities required by this specification.

All quality control tests may be witnessed by company's representative.

Company's representative shall have the right to inspect at all times, any of the Building applications and activities. All parts of the work shall be accessible for this purpose.

7. Clean up

After Building and inspection have been completed, all Building equipment, surplus material and waste resulting from Building work and construction, shall be collected and disposed outside the work area.

8. Warranty

Contractors undertaking building work and construction, for both new construction and maintenance, to be carried out in accordance with this specification, will be asked to guarantee the quality of their work. WeDo Constructions Ltd shall provide its services and meet its obligations under this assessment evaluation in a timely and workmanlike manner, using knowledge and recommendations for performing the services which meet generally acceptable standards in WeDo Constructions Ltd's community and region, and will provide a standard of care equal to, or superior to, care used by service providers similar to WeDo Constructions Ltd on similar projects.

In a addition all work carried out under the management of WeDo Constructions Ltd will have a 18 month warranty and at any time a review of work applied under the guidance or governance of WeDo Constructions Ltd is required this will be serviced at no cost to the client.

9. Meaning Building / Construction

The working scope that is defined under this statement is building structure for all areas internal and external. Construction is defined as landscaping work, excavation, concrete application, surface areas that acquire movement to retain.

10. Company / Client communication and Transparency

At all-time WeDo staff will remain communicative via phone, internet and in person. WeDo will upon request provide all receipts of purchase of material provided to service a working application (Building / Construction). WeDo will upon client request approval expose all expenses used to purchase material and provide labour to service the (Building Construction application).



Build / Renovation – Internal Specifications

Map/ plan id :

PLACE :
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TYPE OF BUILDING:
CONDITIONS:

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EXTENT OF SERVICES:
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THESE SERVICES
INCLUDE

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NOTES:

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Build/ Renovation –Internal

	Build / Renovation	Material required
CEILINGS		
WALLS		
WINDOW FRAMES		
DOOR FRAMES		
CUPBOARD FRAMES GENERALLY		
CUPBOARD DOORS		
INTERNAL DOORS		
SHELVES		
SKIRTING		
BATHROOM		
KITCHEN		
TOILET		
LOUNGE		
ROOM		
FLOOR		

NOTES:

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Build /Renovation – External Specifications

PLACE:

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TYPE OF BUILDING: Residential / Commercial (please circle)

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CONDITIONS:

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EXTENT OF SERVICE:

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THESE SERVICES
INCLUDE:

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NOTES:

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Build/ Renovation - External

	Build / Renovation	Material
ROOF		
GUTTERS		
FASCIAS		
DOOR FRAMES		
WINDOW FRAMES AND SASHES		
VERANDAH POSTS AND PLATES		
STAIR STRINGERS		
BALUSTERS & RAILS		
HANDRAILS		
SILLS		
DOORS		
WALLS		
WINDOW HOODS – ROOF		
WINDOW HOODS – SUPPORT FRAME		
WINDOW HOODS – SOFFIT		
SEATING		
STUMPS		
TREADS		
RAMPS		
FENCES		
DECK		
GUTTERS		
WALLS		
Driveways /pathways		
Grounds / gardens		

NOTES:

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SIGNATORIES

This assessment shall be signed by

..... owner (position) and on behalf of WeDo
Constructions Ltd by.....(Position)

Effective as of the date

Service Recipient:

..... (name)

Sign.....

Home owner (position)

Company

Position

..... (Name)

Date of sign

WeDo Constructions Ltd

The signing of this document is not a binding contract this is only an evaluation assessment and acknowledgement document. It is a brief on work scope and work clauses in which WeDo Constructions abides to while practicing.